LOCAL 63 APPRENTICE MONTHLY PROGRESS REPORT
`
(708)345-6067

Name: _____

Book #: _____ **Today's Date:** _____

Month: _____ **Year:** _____

Contractor: _____ **Dates:** _____

Apprentice Signature: _____

Comments: _____

_____

Employer: Please answer these questions.	**Yes**	**No**
Punctual?		
Is the apprentice willing to learn?		
Shows initiative?		
Does quality work?		
Follows all safety rules?		
Shows up daily?		
Positive attitude?		
Has proper tools?		
Prepared to work?		
Foreman Signature:		
Phone #		
***Additional comments can be emailed to the Apprentice Coordinator at: apprenticetraining@iwlocal63.com**		

For each day, list the number of hours worked in each area. Keep your records to the closest hour. Completed and signed progress reports are due in the Apprenticeship Office by the 15th day of each month.

Day of the Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total
Work Performed																																
Curtain Wall / Window Wall																																
Doors																																
Rolling Shutters																																
Stairs																																
Rigging and Cranes																																
Welding																																
Misc. Steel																																
																															Total Work Hours	
Classroom Hours																																